# Guidelines for submitting an Abstract

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Abstract should be short, clear, concise and written in English with correct spelling and good sentence structure. The pdf file of **a one-page (A4 size, black and white only) abstract** should be submitted through website (URL: http://www.mbe.jp/). Mathematical symbols and equations must be typed in, and metric symbols should be used. The required styles for the abstract are illustrated in this Microsoft WORD document formatted to 160 mm (width) x 240 mm (height/length). The present format may be used as a template for production of your abstracts.

Follow this example in preparing your abstract. Single spacing and a 12-point font (Times New Roman or Times) are preferred. The abstract is composed of the head and the main text. In the head section, abstract title, names, affiliation and address of the authors should be given. (1) Title should be typed in [**bold face, 14pts**] (title only). Identify the presenting author by underlining the name. (2) Affiliation should be indicated with superscripted suffix Arabic numerals of symbol, E-mail(s), if preferred, can be added after the corresponding affiliation(s). Do not append degrees, professional designations, etc., to the names. (3) Type the text body flush left-and-right (justified) in 12-point fonts.